

## Gardening Scope of works

### GARDENS

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<b>Mowing and Edging</b>		<b>Completed</b>	<b>N/A</b>
→	Contractors must always sign the visitor's book before and after their scheduled works		
→	Cutting and edging of all grassed areas including play areas, paths, outdoor structures, garden edging, fencing and car parks.		
→	All grass clippings are to be removed from this site		
<b>Car Parks &amp; Grounds</b>		<b>Completed</b>	<b>N/A</b>
→	Mechanically blow or sweep car park, perimeter paths/yards		
→	Collect and remove from site, all leaf matter, rubbish and debris		
<b>Playgrounds including verandahs, pergolas, and other structures</b>		<b>Completed</b>	<b>N/A</b>
→	Mechanically blow or sweep playgrounds		
→	Collect and remove from site, all leaf matter, rubbish and debris		
→	Sweep or blow (subject to moisture content at the time of attendance) sand back into each sandpit for a zone extending 2 meters in any direction from each sandpit edge		
→	Remove foreign matter/debris from sandpit by rake (or other suitable means) and rake level		
→	Collect and remove from site all leaf matter, and weeds rubbish and debris		
<b>Tree trimming and pruning</b>		<b>Completed</b>	<b>N/A</b>
→	All trees, shrubs, hedges and plants are to be maintained to a neat and tidy standard		
→	Trees shall not be permitted to grow in a manner allowing branches to overhang or have direct contact with buildings, shade sails pergolas, fences, air conditioning equipment, windows and like items.		
→	Palm trees and other fruiting/berry trees are to have seed pods/fruits removed early in the developing cycle		
→	Regularly remove dead/dying branches, limbs and fronds		
→	Ensure centre signage is not obscured by any vegetation and is clearly visible		
<b>Garden beds</b>		<b>Completed</b>	<b>N/A</b>
→	Remove any dead plants from garden beds		
→	Remove all weeds from gardens (including roots)		
→	Prune hedges adjacent to buildings to common window sill height. Prune and maintain other hedges to a height consistent with-it surroundings and any adjacent structures		